

Here you will find our **Terms and Conditions** for booking a course at the Mill Studio organised by Ateliers Weffaced.

**Personal Property:**

Students should safeguard personal property as The Mill Studio cannot be responsible for loss of, or damage to, personal belongings from the studio or from cars.

The Mill Studio is a painting studio and as such you should be aware that on occasions the previous workshop may have been an oil painting workshop. You should take care not to place your belongings on easels or painting benches.

**Safety:**

Students working on location are advised not to work out of sight or sound of at least one other student.

**Please take care to listen to any demonstrations regarding equipment used in these classes to ensure your health & safety during the workshops.**

If you hurt yourself while working at the Mill Studio, whether on the premises or in the car park please report it to the tutor as soon as possible.

If there are any breakages while you are working at the Mill Studio please alert the tutor as soon as possible.

There is a first aid box if you require it please inform the tutor.

If you see a fire please sound the alert and leave the building as soon as possible by the nearest exit.

When you hear the fire alarm please leave the building by the nearest exit and wait in the car park adjacent to the Mill Studio.

**Deposit:**

A non-refundable deposit of £100.00 is payable to secure a place on any course/workshop, the balance to be paid no less than 4 weeks prior to the commencement of the course. The final date for payment will be indicated on the course invoice which will be sent to you when you book. After this date, course places will no longer be reserved and re-booking at this stage will mean payment of the full course fee provided there is room on the course. Deposits and full fees are not transferable).

Bookings on any course are accepted at the discretion of the tutor.

**Refunds:**

Refunds, excluding the non-returnable deposit, can only be given if notice is received at least four weeks prior to the commencement of the course.

**Course Dates:**

These will be as published. However, if in exceptional circumstances we have to alter course dates, students will be offered an alternative.